### Questionnaire for the refund of input VAT

1. **Name of applicant/business name and address, telephone number, fax number, e-mail**

2. **Type of business activity**

3. **EU VAT identification number (EUBusinesses) and VAT identification number of country of residence**

4. **Austrian mailing agent** (name, address and telephone number) Note: compulsory for Liechtenstein and Switzerland

5. **In the case of partnerships it is required to indicate the name of an authorized representative** (name, address and telephone number)

6. **Does the applicant have in the Republic of Austria** (multiple answers possible)
   - a) a residence? [ ] yes [ ] no
   - b) an habitual abode? [ ] yes [ ] no
   - c) a registered office? [ ] yes [ ] no
   - d) a permanent establishment? [ ] yes [ ] no
   - e) a branch? [ ] yes [ ] no
   - f) immovable property rented out? [ ] yes [ ] no

   **If the answer to one of these questions is “yes”, please indicate the competent tax office and the taxpayer identification number**

7. **What activities has the applicant carried out in Austria?**

   - a) Supplies of goods [ ] yes [ ] no
   - b) Intra-Community acquisitions [ ] yes [ ] no
   - c) Supplies of services [ ] yes [ ] no
   - d) Supplies of contract work [ ] yes [ ] no

   **Detailed description of activity**

8. **Who have been the applicant’s recipients of supplies of goods or services in Austria?** (multiple answers possible)
   - a) Private persons [ ] yes [ ] no
   - b) Businesses (also foreign) [ ] yes [ ] no
   - c) Corporate body under public law [ ] yes [ ] no

9. **Reverse charge scheme**

   - a) Has the recipient of your supplies of goods or services carried out in Austria become liable for VAT? [ ] yes [ ] no
   **If yes, please attach a list of the recipients of your supplies of goods or services indicating the business names, addresses and, if applicable, the EU VAT identification number.**

   - b) Are you the debtor of VAT in connection with a supply of goods or services you carried out in Austria? [ ] yes [ ] no

   - c) Has the VAT liability been shifted from another business to you as the recipient of supplies of goods or services carried out in Austria? [ ] yes [ ] no

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**Verf 18-E** Federal Ministry of Finance

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